



Charter School Application Timeline

	When	What
1.	Scheduled upon Request. Send request and any questions to: director@improvek-12education.org See also guidance resources on website improvek-12education.org	Informational Sessions Location: Virtual or In-person at: Huntington Bank 11100 Wayzata Boulevard Suite 800 Minnetonka, MN Topics include: application requirements, quality application components, common submission deficiencies
2.	No later than November 1 st preceding the application due date	Letter of Intent Due
3.	No later than the Due Date stated on website improvek-12education.org	Application Due Date
4.	Application Due Date + 5 days	Desk Review Completed
5.	No later than: Application Due Date + 45 days	Expert Review Completed
6.	No later than: Application Due Date + 60 days	Founder Interviews scheduled or Denial Decisions issued
7.	No later than: Application Due Date + 90 days	Approval/ Denial Decision Issued
8.	No later than: May 1 st	Friends of Education submits Affidavit to Commissioner. (Commissioner has 60 business days to approve / disapprove the affidavit.)

Note: The process begins at least 20 months prior to school opening. For example, a November 2026 letter of intent for a January 2027 application is for a fall 2028 (or later) school opening.